

CITY OF BERKELEY
MEETING OF THE PERSONNEL BOARD MINUTES
DATE: January 9, 2023 TIME: 7:00 P.M.

Secretary: Aram Kouyoumdjian, Human Resources Department
2180 Milvia Street, First Floor, Berkeley, CA 94704
(510) 981-6800 E-mail: akouyoumdjian@cityofberkeley.info

MEETING MINUTES

I. Call to Order 7:00 P.M.

II. Roll Call

Members Present: Mary Kay Lacey (Chair), Robert Dixon (Vice Chair), Darryl Bartlow, Aviva Gilbert, Jenny Wenk, Nic O'Loughlin

Members Absent: Maya Karpinski

Staff Present: Aram Kouyoumdjian (Director of Human Resources); Monica Walker (Human Resources Manager); Jessica Lewis (Human Resources); Rosie Jung (Police Sergeant)

Public Attendance: None

III. Public Comments

Cordell Hindler: For the March agenda, the Personnel Board should consider scheduling a retreat to go over the expectations for 2023. I am in support of amending the Police Officer Recruit job class specification.

ACTION ITEMS:

IV. Approval of Minutes of Meeting on December 5, 2022

Action: MSC: (Wenk/Bartlow) to approve the minutes of the meeting on December 5, 2022 with the correction of replacing "Recommendation to Revise the Police Aide Classification" (I, Action) to "Recommendation to Establish the Medical Director Classification."

Vote: Ayes: Bartlow, Dixon, Gilbert, O'Loughlin, Lacey, Wenk
Noes: None
Abstains: None
Absent: Maya Karpinski

V. Recommendation to Amend the Police Officer Recruit and Police Officer Job Class Specifications

Action: MSC: (Gilbert/Lacey) to approve the Recommendation to Amend the Police Officer Recruit and Police Officer Job Class Specifications with the addition of the word "minimum" and the first half of the sentence is bolded:

*"In addition to the **minimum** requirements above, a typical way of gaining the knowledge and skills outlined above is..."*

Vote: Ayes: Dixon, Gilbert, O'Loughlin, Lacey, Wenk
Noes: Bartlow
Abstains: None
Absent: Maya Karpinski

INFORMATION ITEMS:

- VI. Upcoming Election of Chair and Vice Chair – Discussion Only
- VII. Director's Report – Updates from HR Director – Discussion Only
 - a. The director provided the Board with HR updates, which was followed by a discussion of the Mason-Tillman report.
- VIII. Copy of Workforce Analysis – Discussion Only
- IX. Copy of Berkeley Matters – Discussion Only
- X. Adjournment 8:37 PM